

# Academy Prep

Center of St. Petersburg

## VOLUNTEER APPLICATION

Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Please Print Clearly. Please Answer All Questions. Resumes Are Not A Substitute For A Completed Application. Please attach resume to application form if available.**

**TO APPLICANT:** We appreciate your interest in Academy Prep. A clear and full understanding of your background and work history will aid us in placing you in a position that best meets your qualifications. Applicants will be considered without discrimination because of race, color, sex, age, religion, national origin, marital status, disability, or veteran's status.

Name \_\_\_\_\_  
Last First Middle

Social Security Number \_\_\_\_\_ Driver 's Lic. No. & State: \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

Present Address (Street, Apt. or Unit No.)  
\_\_\_\_\_

City / State / Zip \_\_\_\_\_

### EDUCATION

College Name and Location \_\_\_\_\_

Course of Study \_\_\_\_\_ Degree Level \_\_\_\_\_

High School \_\_\_\_\_

### LIST BELOW PRESENT OR MOST RECENT EMPLOYMENT

Name & Address of Company (*Describe business type*)  
\_\_\_\_\_

Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_

Job Title \_\_\_\_\_

Duties \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone \_\_\_\_\_

Is there anything that would prevent you from performing in a reasonable and safe manner the activities involved in the position for which you have applied? Yes \_\_\_ No \_\_\_

If yes, please explain \_\_\_\_\_

Have you ever been convicted of a crime other than a traffic offense, had adjudication of a crime withheld, pled *nolo contendere*, or are currently being charged for a crime not yet adjudicated? Yes \_\_\_ No \_\_\_

If yes, state the nature of the offense and the date the event took place.

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**VOLUNTEER INTERESTS - Please check anything of interest**

<input type="checkbox"/> Tutoring	<input type="checkbox"/> Arts, Hobbies and Crafts (Music, Dance, Drama, Art)	<input type="checkbox"/> Office Support
<input type="checkbox"/> Mentoring	List Expertise _____	<input type="checkbox"/> Library/Media Support
<input type="checkbox"/> Teacher's Aide	<input type="checkbox"/> Sports	<input type="checkbox"/> Quarterly Newsletter
<input type="checkbox"/> Room Parent	<input type="checkbox"/> Curriculum Design Support	<input type="checkbox"/> Donations & Resource Development Activities
<input type="checkbox"/> Field Trip Chaperone	<input type="checkbox"/> After School Enrichment Activities	<input type="checkbox"/> Other _____
<input type="checkbox"/> Study Hall Monitor Presentations to Students ↓	<input type="checkbox"/> Presentation to Teachers/Staff	_____
Topics: _____	Topics: _____	_____

Available Days & Times \_\_\_\_\_

I certify that all the information on this application, my resume, or any supporting documents is correct, and I understand that any misrepresentation or omission of any information may result in disqualification from consideration or my termination.

I understand that this application is not a contract, offer or promise of employment. If assigned, I will be able to resign at any time for any reason. I authorize **MBA, Academy Prep Center of St. Petersburg, Inc.**, or their agents to investigate all statements contained in this application and/or resume. I further understand that a credit and background check may be made including, but not limited to consumer credit history, driving record, employment, military, education and general public records which will provide information concerning my character, general reputation and mode of living. I hereby authorize my former employers, educational institutions or individuals named to furnish all information pertaining to my work or educational record. I release my former employers, educational institutions, supervisors, co-workers and references from all liability on account of furnishing information to MBA, Academy Prep Center of St. Petersburg, Inc., or their agents. I further release MBA, Academy Prep Center of St. Petersburg, Inc., or their agents from any liability as the result of such contacts or in connection with obtaining any credit and background checks. Should a credit report be requested, I understand and agree that a separate authorization form will be utilized, as required by law.

Should I wish to obtain a copy of this report, if made, it will be provided upon written request. I hereby release from liability the employer and its representative for seeking such information and all other persons, corporations or organizations for furnishing such information.

I understand that MBA or Academy Prep Center of St. Petersburg, Inc. may now have, or may establish, a drug-free workplace or a post-accident drug-testing program. If either has one now or implements one in the future, and I am offered a conditional offer of employment, I agree to work under the conditions requiring a drug-free workplace. I also understand and agree that I may be subject to urinalysis and/or blood screening or other medically recognized tests designed to detect the presence of alcohol and/or drugs as a condition of continued at-will employment, and following any work-related injury. I also agree to undergo random, fitness for duty, return to work, and reasonable suspicion alcohol and drug testing. Refusal to take such tests when asked may result in termination.

Volunteer Signature \_\_\_\_\_ Date \_\_\_\_\_